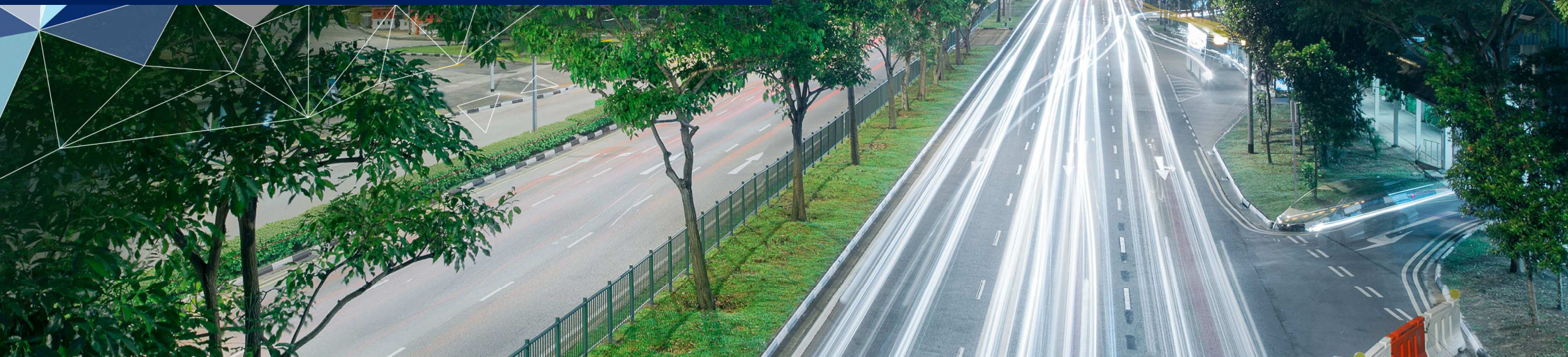


SAP Ariba Training

Special process for adjustments of ASN quantities

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WE SHAPE
FUTURE
MOBILITY



MAHLE

Adjustment of ASN quantities

In this Chapter You Will Learn About ...

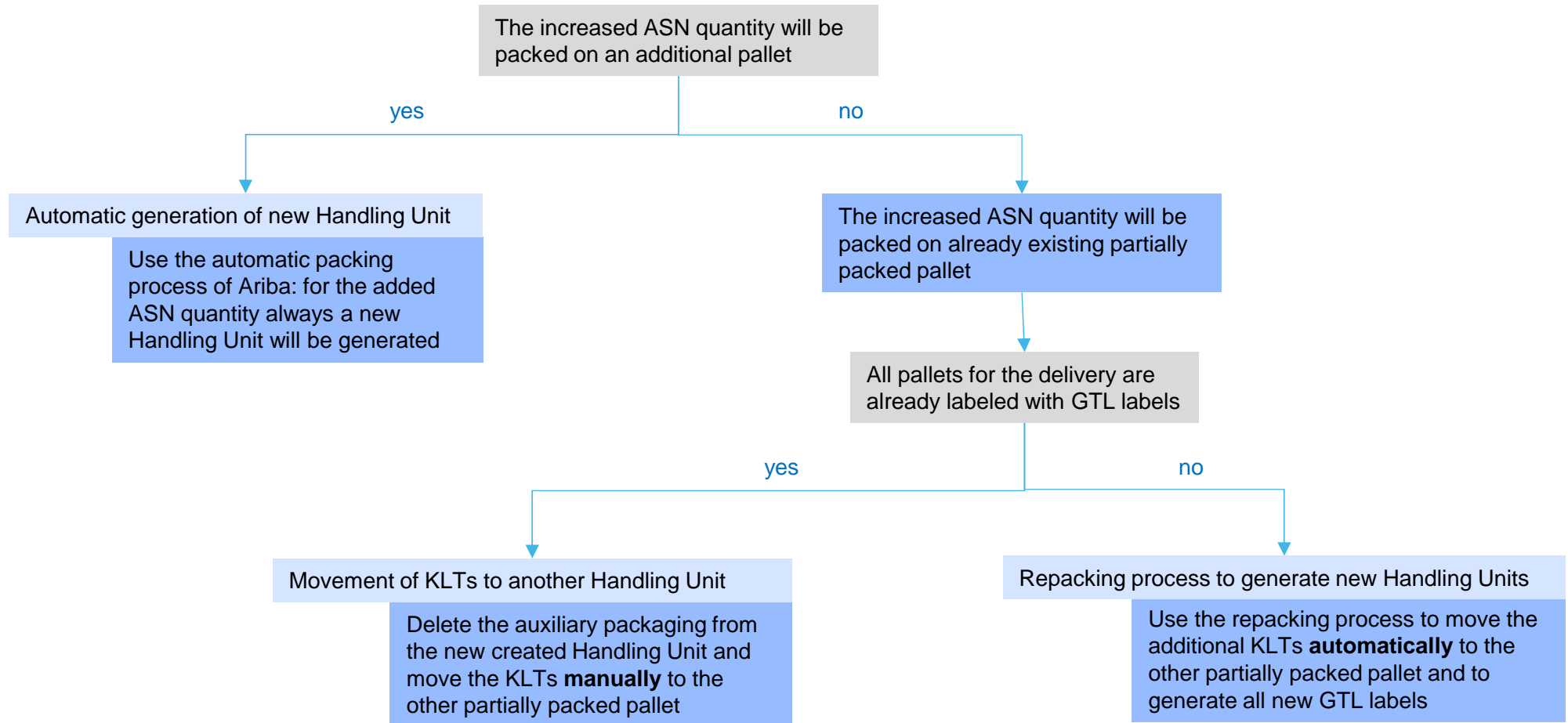
Learning Focus

1. When to use the basic functionality of Ariba for new created Handling Unit for additional ASN quantity
2. When to move the KLTs to the other pallet
3. When to use the repacking process
4. How to move the KLTs to the other partially packed pallet
5. How to use repacking process

Adjustment of ASN quantities

Process flow chart

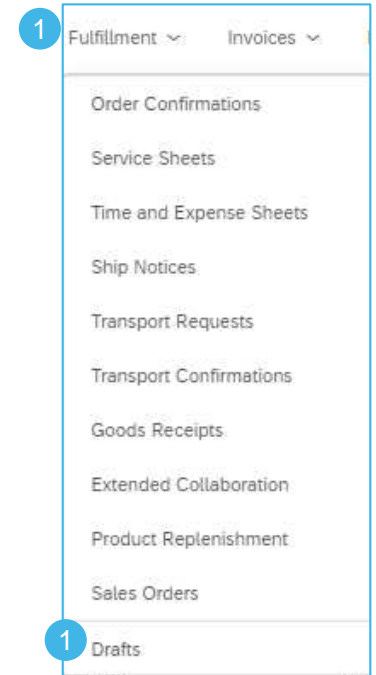
Start position: ASN was saved as a draft & you have to increase the ASN quantity



Adjustment of ASN quantities

Automatic generation of new Handling Unit

1. ASN was saved as a draft before (see the ASNs, saved as a draft via tab Fulfilment, subtab Drafts).
2. Mark the ASN and click on Edit.



Drafts

This page displays documents you saved in draft state. You can edit them and submit them, which removes them from this page. This page stores documents for 60 days.

Invoices Ship Notices

Ship Notices

	Packing Slip ID #	Customer	Reference	Date Last Modified ↓	Status
2	<input checked="" type="radio"/> ASN29062022_2	MAHLE	550013230900010FOR	29 Jun 2022 2:25:45 PM	Composing
	<input type="radio"/> ASN29062022_1	MAHLE	550013584300010FOR	29 Jun 2022 9:13:40 AM	Composing
	<input type="radio"/> ASN22062022_3	MAHLE	550013276100010FOR	23 Jun 2022 8:55:49 AM	Composing
	<input type="radio"/> ASN22062022	MAHLE	550013232400010FOR	23 Jun 2022 8:54:24 AM	Composing
	<input type="radio"/> ASN22062022_2	MAHLE	550013232400010FOR	22 Jun 2022 7:02:37 PM	Composing
	<input type="radio"/> ASN24052022_RP	MAHLE	550008934500010FOR	24 May 2022 6:25:50 PM	Composing
	<input type="radio"/> ASN17052022_KLT	MAHLE	550013232400010FOR	17 May 2022 4:29:21 PM	Composing
	<input type="radio"/> ASN17052022	MAHLE	550013276100010FOR	17 May 2022 4:27:40 PM	Composing

2 Edit Delete

Adjustment of ASN quantities

Automatic generation of new Handling Unit

1. Increase the ASN quantity, e.g. from 14.000 pc to 16.000 pc (we have added two KLTs)
2. Click on **Pack Items** and then on **Proceed**. If there is packaging instruction entered in Ariba, but without any alternative packaging for your concerned part number, you will automatically overjump the step 2: Define Instructions and reach the step 3: Confirm Packing.

Order Items

Order No.	Line No.	Part No.	Customer Part No.
550013230900010FOR	10		70355135
Description: ZHM_0003__02_0005Abscheider			
Shipment Status Total Item Due Quantity: 344.000 PCE ⓘ			
Line		Ship Qty	
1		14.000,0	
<input type="button" value="Add Ship Notice Line"/>			
Pricing Details			
Unit Details ⓘ			
Unit Conversion			
1			

ⓘ One or more changes have been made in the ship notice.
You need to update the packages and shipping labels accordingly.

Don't show this again.

Order Items

Order No.	Line No.	Part No.	Customer Part No.
550013230900010FOR	10		70355135
Description: ZHM_0003__02_0005Abscheider			
Shipment Status Total Item Due Quantity: 344.000 PCE ⓘ			
Line		Ship Qty	
1		16.000,0	
<input type="button" value="Add Ship Notice Line"/>			
Pricing Details			
Unit Details ⓘ			
Unit Conversion			
1			

Adjustment of ASN quantities

Automatic generation of new Handling Unit

1. A new additional Handling Unit for the added ASN quantity will be generated.
2. In this option, you pack the additional ASN quantity also physically on an extra pallet, so you just add the needed empty KLTs to make the pallet stackable and go to the next step to print the updated delivery papers (Delivery note and EDI Goods Slip), missing GTL labels and submit the ASN.

1 Handling Unit 2 [NEW]

70669470 3 (2/12) [NEW]

70669469 15 [NEW] 10.1

70669469 16 [NEW] 10.1

Auxiliary Material: 70669462 Quantity: 1 ST

70355135 ZHM_0003_-02_0005Abscheider 1000 H87

Auxiliary Material: 70669468 Quantity: 1 ST

70355135 ZHM_0003_-02_0005Abscheider 1000 H87

Auxiliary Material: 70669468 Quantity: 1 ST

2 Handling Unit 2 [NEW]

70669470 3 (2/12) [NEW]

70669469 15 [NEW] 10.1

70669469 16 [NEW] 10.1

Auxiliary Material: 70669462 Quantity: 1 ST

70355135 ZHM_0003_-02_0005Abscheider 1000 H87

Auxiliary Material: 70669469 Quantity: 2 H87

Auxiliary Material: 70669468 Quantity: 4 ST

70355135 ZHM_0003_-02_0005Abscheider 1000 H87

Auxiliary Material: 70669468 Quantity: 1 ST

Save Define Instructions **Next**

Adjustment of ASN quantities

Movement of KLTs to another Handling Unit

In this option, you pack the additional ASN quantity **physically on an already existing partially packed pallet**, but all other pallets in the delivery are **already labeled**.

1. You have increased the ASN quantity, for which a new Handling Unit was automatically generated by Ariba.

Handling Unit	ASN	Quantity	Material	Auxiliary Material	Quantity	Unit
70669470 2 (2/12)	UN302450465000005799			70669482	1	ST
70669469 13	10.1 UN302450465000005800	1000	70355135 ZHM_0003_-02_0005Abscheider	70669488	1	ST
70669469 14	10.1 UN302450465000005801	1000	70355135 ZHM_0003_-02_0005Abscheider	70669488	1	ST
1 Handling Unit: 2	NEW					
70669470 3 (2/12)	NEW			70669482	1	ST
70669469 15	NEW 10.1	1000	70355135 ZHM_0003_-02_0005Abscheider	70669488	1	ST
70669469 16	NEW 10.1	1000	70355135 ZHM_0003_-02_0005Abscheider	70669488	1	ST

Adjustment of ASN quantities

Movement of KLTs to another Handling Unit

1. In the 1st step, you have to **delete the auxiliary packaging material only for a pallet**, in our case a pallet cover, which was added automatically by Ariba according to the packing instructions. **This is a mandatory step before moving the KLTs with their KLT covers to other pallet.** Otherwise the ASN will fail after submitting.
2. Click on „Move to“ to choose an another existing Handling Unit, to which you want to move the KLTs.

Auxiliary Material	Quantity	Unit	Move to...
70669482	1	ST	+ [trash]
70355135 ZHM_0003_-02_0005Abscheider	1000	H87	+ [trash]
70669488	1	ST	+ [trash]
70355135 ZHM_0003_-02_0005Abscheider	1000	H87	+ [trash]
70669488	1	ST	+ [trash]

Move to... [trash]

Move to Choose a handling unit [trash]

- Handling Unit 1 : 70669470 1
- Handling Unit 1 : 70669470 2

Adjustment of ASN quantities

Movement of KLTs to another Handling Unit

1. Move the KLTs manually to the other partially packed Handling Unit. If there is an auxiliary packaging material for the KLT, this auxiliary packaging material will be moved together with the KLT.
2. The added Handling Unit will stay now empty, in our case, there are 0 KLTs of possible 12 KLTs - see (0/12)
3. Go to the next step – the added Handling Unit disappears.

The screenshot illustrates the process of moving KLTs between Handling Units (HUs) in a software interface. It is divided into three numbered steps:

- Step 1:** Shows a list of HUs. The first HU contains 12 KLTs (70669469 15 and 70669469 16). The second HU is empty (0/12). The third HU contains 4 KLTs (70669470 2, 3, 4, 5). The interface shows the 'Auxiliary Material' field for each KLT, set to '70355135 ZHM_0003_-02_0005Abscheider' with a quantity of 1000.
- Step 2:** Shows the HU that was previously empty (70669470 3) now containing 0 KLTs (0/12).
- Step 3:** Shows the HU that was previously empty (70669470 2) now containing 4 KLTs (4/12). The 'Next' button is highlighted with a callout box, indicating the next step in the process.

Callout box text: Click on next step to print the updated delivery papers (Delivery note and EDI Goods Slip), updated GTL labels for the changed pallet and submit ASN.

Adjustment of ASN quantities

Repacking process to generate new Handling Units

In this option, you pack the additional ASN quantity **physically on an already existing partially packed pallet**, but all other pallets in the delivery are **NOT labeled**, yet.

1. You have increased the ASN quantity, for which a new Handling Unit was automatically generated by Ariba.

ASN	Quantity	UN	Material	Auxiliary Material	Quantity	Unit
70669470 2 (4/12)		UN302450465000005799		70669482	1	ST
70669469 13	10.1	UN302450465000005800	70355135 ZHM_0003_-02_0005Abscheider		1000	H87
70669469 14	10.1	UN302450465000005801	70355135 ZHM_0003_-02_0005Abscheider	70669468	1	ST
70669469 15	10.1	UN302450465000005802	70355135 ZHM_0003_-02_0005Abscheider	70669468	1	ST
70669469 16	10.1	UN302450465000005803	70355135 ZHM_0003_-02_0005Abscheider	70669468	1	ST
Handling Unit 2						
70669470 3 (2/12)						
70669469 17	10.1		70355135 ZHM_0003_-02_0005Abscheider	70669482	1	ST
70669469 18	10.1		70355135 ZHM_0003_-02_0005Abscheider	70669468	1	ST

Adjustment of ASN quantities

Repacking process to generate new Handling Units

1. Now, you just click on Define Instructions. You will be guided to the screen „Define Instructions“.
2. Further, please click on the tab „Next“ to move again to the 3. step „Confirm packing“
3. Result: The whole delivery was repacked. That means also the additional KLTs were packed automatically on the other partially packed pallet. For all Handling Units, new labels were generated. Click on next step to print the updated delivery papers (Delivery note and EDI Goods Slip), incl. GTL labels for the delivery and submit the ASN.

3

1

2

Item	Quantity	Auxiliary Material	Quantity
70669470 2 (6/12)	CHANGED	70889482	1 ST
70669469 13	CHANGED	10.1	70355135 ZHM_0003_-02_0005Abscheider 1000 H87
70669469 14	CHANGED	10.1	70889488 1 ST
70669469 15	CHANGED	10.1	70355135 ZHM_0003_-02_0005Abscheider 1000 H87
70669469 16	CHANGED	10.1	70889488 1 ST
70669469 17	CHANGED	10.1	70355135 ZHM_0003_-02_0005Abscheider 1000 H87
70669469 18	CHANGED	10.1	70889488 1 ST